

National Highways InvIT Project Managers Private Limited (NHIPMPL)
(A wholly owned entity of NHAI)

NHIPMPL/2023-24/Rec/02/01

Date: 11.11.2023

National Highways InvIT Project Managers Private Limited (NHIPMPL) invites application for engagement of a personnel to the following post (on Fixed Term Contract): -

Sr. No.	Name of the Position	No. of Posts	Monthly Remuneration	Period of Contract
1	Deputy General Manager – Bridges & Structures	01	Level – 12 equivalent	Initial tenure of engagement will be for a period of three (03) years, which may be further extended subject to the requirements of NHIPMPL and performance of the candidate.
2	Manager – Technical	03	Level – 11 equivalent	
3	Deputy Manager – Technical	04	Level – 10 equivalent	

Details for the posts

Designation	Place of posting	Min. Education Criteria	Max. Age Limit (as on the last date of receipt of applications)	Experience
Deputy General Manager – Bridges & Structures	Delhi	BE/B-Tech-Civil	45 Years	Minimum 12 Years Post Qualification Experience working in Government/ PSUs/ Autonomous Bodies/ Private organizations in areas of Bridge Structures on National Highways.
Manager – Technical	Anywhere in India	BE/B-Tech-Civil	35 Years	Minimum 05 Years Post Qualification Experience working in Government/ PSUs/ Autonomous Bodies/ Private organizations in areas of National Highways preferably in four-lane highways
Deputy Manager – Technical	Anywhere in India	BE/B-Tech-Civil	32 Years	Valid GATE Score in 2021/2022/2023 in civil Engineering (subject Code: CE) as on last date of application*. Post Qualification Experience in areas of National Highways preferred.

*In case of large number of applications is received, candidate shall be short listed on the basis of GATE score merit.

Brief Job Description for each of the aforementioned posts is at Annexure – 1

Completely filled-in applications in the prescribed format may be sent to hr.nhipmpl@nhai.org. Last date for receiving the applications is **25.11.2023** by **1800 hours**.

S.No.	Post	Job Description
1	Deputy General Manager – Bridges & Structures	<ul style="list-style-type: none"> a. Plans, organizes and directs the administration, operations and maintenance activities of the Bridges and Structures. b. Prepares Bridges and Structures operating/maintenance budget for presentation to the Management/Board of Directors, and recommends appropriate staffing levels and purchase of necessary equipment, materials and supplies. c. Administers Bridge and Structure maintenance and procurement contracts and enforces appropriate performance and warranty provisions. d. Develops and implements methods to bring about economic utilization of personnel and equipment while providing maximum service, and oversees the development of reports as required to monitor costs and efficiently run bridge operations. e. Plans and implements maintenance programs and projects, and prepares and/or coordinates preparation of cost estimates. f. Ensures that appropriate safety and health policies, procedures and programs are effectively implemented, that adequate resources and priority are assigned to correcting hazardous conditions, and that applicable safety program activities are carried out.
2	Manager - Technical	<ul style="list-style-type: none"> a. Supervision of Operation and Maintenance of Project Highway. b. Supervision of Execution and Planning of Project allotted and checking of estimates and its preparation. c. Responsible for supervision of execution, Monitoring, preparation of review and statistical data to ensure timely completion Study the scope of work from Tender, BOQ, Drawings, Work order, Agreement and all connected documents to understand the scope of work clearly. d. Preparation of project completion report on completion of project. e. Arbitration/court cases pertaining to all matters related to projects and connected thereto and co-ordination with HO. f. Oversees all project implementation related to project management, including monitoring and reporting, financials transactions, execution of project plans and performance. g. Identify and mitigate project risk to avoid delays and cost overruns. h. Follow all regulations related to projects and ensure they're in compliance. i. Monitoring of DLP period of projects j. Coordination with District Administration and State govt. offices
3	Deputy Manager - Technical	<ul style="list-style-type: none"> a. Operation and Maintenance of Project Highways b. Supervision of execution, monitoring, preparation and review of statistical data c. Checking of the tender documents, drawings, schedules d. Provide technical and operational, support

Procedure to apply

1. Interested candidates may apply to the post in the prescribed FORMAT enclosing therewith self-attested certificates, in support of age, educational qualifications, experience etc. which may be sent by email at hr.nhipmpl@nhai.org, latest by **25.11.2023**, up to **1800 hrs**.
The subject line of the email shall be **“Application for the Post of (Name of the Post Applied)”**.
It may please be noted that the applications received through post/courier/fax shall not be considered.
2. Applications not submitted in the prescribed format or incomplete applications in any respect, especially without details of work experience and salary details shall be liable for rejection. The candidates are advised to fill the application format carefully in accordance with the eligibility criteria and experience mentioned above. It may be noted that any subsequent clarification regarding job profile / experience etc. at a later date will not be entertained under any circumstances.
3. Crucial date for determination of eligibility shall be the last date prescribed for receipt of applications.

Important Terms & Conditions

1. NHIPMPL shall have the right to terminate the contract at any time, without assigning any reason. However, the contract may be terminated by either of the parties immediately with one month notice or one month salary in lieu of notice during the subsistence of the contract.
2. The persons engaged shall provide full-time services to NHIPMPL during their period of engagement and they would not be permitted to take up any other assignment during the period of their engagement with the NHIPMPL. The person will be engaged under these guidelines on contract basis for a fixed period and no claim, whatsoever, shall be admissible for regularization / absorption in NHIPMPL.
3. No TA/DA would be admissible to the personnel for joining the assignment or on its completion. All reimbursements on official tour would be as per NHIPMPL Travel Policy as applicable to equivalent level employees of NHIPMPL.
4. The candidates engaged on Fixed-Term Contract basis will be required to attend office on all working days and also on holidays, if required, on account of exigencies of work.

Other Terms & Conditions

1. Canvassing or bringing influence in any form will disqualify the candidature.
2. No. of posts may be increased/decreased at the discretion of the Competent Authority.
3. The advertisement can be withdrawn at any time at the discretion of the Competent Authority without assigning any reason therefore.
4. Corrigendum or Addendum or Cancellation to this advertisement, if any, shall be published only on the website of NHAI and will not be published in the newspapers. Therefore, the candidates are advised to check the website of NHAI regularly.

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APPLICATION FORMAT
(TO BE FILLED IN ENGLISH CAPITAL LETTERS)

1.	Name of the Post	:	
2.	Name of the Candidate	:	
3.	Date of Birth (copy of proof to be enclosed)	:	
4.	Age as on last date of receipt of application	:	
5.	Gender (Male / Female)	:	
6.	Category (Gen/SC/ST/OBC/EWS)	:	
7.	Father's / Husband's name	:	
8.	Address for Correspondence	:	
9.	Permanent Address	:	
10.	Aadhar No.	:	
11.	E-mail	:	
12.	Mobile No.	:	
13.	Alternate No.	:	

15. Details of Educational Qualification (Matriculation onwards, copy of documents to be enclosed)				
Exam Passed	Institute / University / Board	Year of Passing	Major Subjects	% of marks / CGPA

16. Total Work Experience (copy of relevant documents to be enclosed)						
Sr. No.	Employer Name	Designation	From Date	To Date	Pay scale/Salary	Brief Job Description

17. GATE Score Details (if applicable) (copy of relevant documents to be enclosed)				
Sr. No.	Year of Passing	GATE Score	All India rank in Civil (CE)	Marks out of 100

DECLARATION

I have carefully gone through the vacancy circular / advertisement and I solemnly declare and undertake that all the information furnished by me is true, correct and complete to the best of my knowledge and belief. I undertake that, if at any stage of the selection or even after selection, any of the information furnished by me is found to be false, incorrect or misleading, then my service/engagement will stand cancelled / terminated without assigning me any reason. I will produce the original documents in support of the information furnished when so ever required by the employer. I also certify that there is no conflict of interest with any concessionaires / stakeholders / staff associated with NHIPMPL.

Date : _____

(Signature of the Candidate)

Place : _____

(Name of the Candidate)